

2023 Grants Application Sample Check List:

Eligibility:

- Organization serves at least one community in MHM's 74-county service region?
- Does my organization or fiscal sponsor for my organization have a 501(c)3 or tax-exempt status that has been in place at least one year?

Letter of Interest (LOI) (Due June 3rd, 2022):

- Component of LOI
 - Request Information
 - Referral
 - Request Title
 - Request Type
 - Request Length (single/multi-year)
 - Grant Period
 - Request Need
 - Request Summary
 - Number of Individuals Served
 - Alignment and Request Amount
 - Request Focus Area
 - Request Focus Area Alignment
 - Request Stream
 - Health Equity
 - Request Budget Total
 - Request Amount
 - Budget Summary
 - Organizational Information
 - Fiscal Sponsorship
 - Organization Tax ID
 - Organization Name
 - Organization Address
 - Organization Budget
 - Organization Summary
 - Organization Focus Area
 - Organization Stream
 - Organization Size
 - Contact Information
 - Organizational Contact



Application (Due August 19th, 2022):

- Component of Application
 - Request Information
 - Request Need
 - Request Summary
 - Request Description
 - Collaboration
 - Sustainability
 - Root Causes, Systems, or Policy Change
 - Geographic Areas Served
 - Population Served
 - Community Served
 - Target Population
 - Goals and Evaluation
 - Goals
 - Evaluation
 - Budget and Request Amount
 - Amount Requested
 - Projected Budget Amounts
 - Grant Payment Schedule
 - Organization Information
 - Board Involvement
 - Disbursement Contact
 - Financial Contact

- Required Attachments
 - Board of Directors List (Include affiliation)
 - Board approved Organizational Budget
 - Request Budget on MHM's budget template
 - If you received funding from MHM in the 2022 grant cycle, only provide most recent Audited Financial Statements. If an audit is not available, provide the most recent 990
 - If you did not receive funding from MHM in 2022, provide two years of your most recent Audited Financial Statements. If an audit is not available, provide the two most recent 990
 - Interim Financials (Statement of Activities and Statement of Financial Position)
 - IRS 501c3 Determination Letter

- Optional Attachments
 - Strategic Plan
 - Client/User Testimonials
 - Pictures
 - Brochures
 - Flyers