

**Bi-Annual Payment Examples**

Total Award Expended Example		Partial Award Expended at Mid-Year Example		Partial Award Expended at Year-End Example	
Grant Award	\$ 100,000	Grant Award	\$ 100,000	Grant Award	\$ 100,000
Installment #1 - January	\$ 50,000	Installment #1 - January	\$ 50,000	Installment #1 - January	\$ 50,000
Expenses as of June 30th (reported in mid-year report)	\$ 50,000	Expenses as of June 30th (reported in mid-year report)	\$ 30,000	Expenses as of June 30th (reported in mid-year report)	\$ 50,000
Cash on hand as of June 30, 2024	\$ -	Cash on hand as of June 30, 2024	\$ 20,000	Cash on hand as of June 30, 2024	\$ -
Installment #2 - September	\$ 50,000	Installment #2 - September (reduced by cash on hand)	\$ 30,000	Installment #2 - September	\$ 50,000
Total Payments	\$ 100,000	Total Payments	\$ 80,000	Total Payments	\$ 100,000
Expenses as of December 31st	\$ 100,000	Expenses as of December 31st	\$ 80,000	Expenses as of December 31st	\$ 75,000
Amount remaining with organization as of December 31st	\$ -	Amount remaining with organization as of December 31st	\$ -	Amount remaining with organization as of December 31st	\$ 25,000
Undistributed Award	\$ -	Undistributed Award	\$ 20,000	Unspent Award	\$ 25,000 <sup>1</sup>

**Quarterly Payment Examples**

Total Award Expended Example		Partial Award Expended at Mid-Year Example		Partial Award Expended at Year-End Example	
Grant Award	\$ 400,000	Grant Award	\$ 400,000	Grant Award	\$ 400,000
Installment #1 - January	\$ 100,000	Installment #1 - January	\$ 100,000	Installment #1 - January	\$ 100,000
Installment #2 - April	\$ 100,000	Installment #2 - April	\$ 100,000	Installment #2 - April	\$ 100,000
	\$ 200,000		\$ 200,000		\$ 200,000
Expenses as of June 30th (reported in mid-year report)	\$ 200,000	Expenses as of June 30th (reported in mid-year report)	\$ 150,000	Expenses as of June 30th (reported in mid-year report)	\$ 200,000
Cash on hand as of June 30, 2025	\$ -	Cash on hand as of June 30, 2025	\$ 50,000	Cash on hand as of June 30, 2025	\$ -
Installment #3 - July	\$ 100,000	Installment #3 - July	\$ 100,000	Installment #3 - July	\$ 100,000
Installment #4 - October	\$ 100,000	Installment #4 - October (reduced by cash on hand)	\$ 50,000	Installment #4 - October	\$ 100,000
Total Payments	\$ 400,000	Total Payments	\$ 350,000	Total Payments	\$ 400,000
Expenses as of December 31st	\$ 400,000	Expenses as of December 31st	\$ 350,000	Expenses as of December 31st	\$ 350,000
Amount remaining with organization as of December 31st	\$ -	Amount remaining with organization as of December 31st	\$ -	Amount remaining with organization as of December 31st	\$ 50,000
Undistributed Award	\$ -	Undistributed Award	\$ 50,000	Unspent Award	\$ 50,000 <sup>1</sup>

**Monthly Payment Examples**

Total Award Expended Example		Partial Award Expended at Mid-Year Example		Partial Award Expended at Year-End Example	
Grant Award	\$ 400,000	Grant Award	\$ 400,000	Grant Award	\$ 400,000
Installment #1 - January	\$ 33,333	Installment #1 - January	\$ 33,333	Installment #1 - January	\$ 33,333
Installment #2 - February	\$ 33,333	Installment #2 - February	\$ 33,333	Installment #2 - February	\$ 33,333
Installment #3 - March	\$ 33,333	Installment #3 - March	\$ 33,333	Installment #3 - March	\$ 33,333
Installment #4 - April	\$ 33,333	Installment #4 - April	\$ 33,333	Installment #4 - April	\$ 33,333
Installment #5 - May	\$ 33,333	Installment #5 - May	\$ 33,333	Installment #5 - May	\$ 33,333
Installment #6 - June	\$ 33,335	Installment #6 - June	\$ 33,335	Installment #6 - June	\$ 33,335
	\$ 200,000		\$ 200,000		\$ 200,000
Expenses as of June 30th (reported in mid-year report)	\$ 200,000	Expenses as of June 30th (reported in mid-year report)	\$ 150,000	Expenses as of June 30th (reported in mid-year report)	\$ 200,000
Cash on hand as of June 30, 2024	\$ -	Cash on hand as of June 30, 2024	\$ 50,000	Cash on hand as of June 30, 2024	\$ -
Installment #7 - July	\$ 33,333	Installment #7 - July	\$ 33,333	Installment #7 - July	\$ 33,333
Installment #8 - August	\$ 33,333	Installment #8 - August	\$ 33,333	Installment #8 - August	\$ 33,333
Installment #9 - September	\$ 33,336	Installment #9 - September	\$ 33,336	Installment #9 - September	\$ 33,333
Installment #10 - October	\$ 33,333	Installment #10 - October	\$ 33,333	Installment #10 - October	\$ 33,333
Installment #9 - November	\$ 33,333	Installment #9 - November (reduced by cash on hand)	\$ 16,665	Installment #9 - November	\$ 33,333
Installment #9 - December	\$ 33,332	Installment #9 - December (reduced by cash on hand)	\$ -	Installment #9 - December	\$ 33,335
Total Payments	\$ 400,000	Total Payments	\$ 350,000	Total Payments	\$ 400,000
Expenses as of December 31st	\$ 400,000	Expenses as of December 31st	\$ 350,000	Expenses as of December 31st	\$ 350,000
Amount remaining with organization as of December 31st	\$ -	Amount remaining with organization as of December 31st	\$ -	Amount remaining with organization as of December 31st	\$ 50,000
Undistributed Award	\$ -	Undistributed Award	\$ -	Unspent Award	\$ 50,000 <sup>1</sup>

<sup>1</sup> At the end of the grant period, any funds that remain unspent will be taken into consideration to remain with the organization or be returned to MHM.